

To: Stephen Mills  
 From: Larry Dorey  
 Re: Discipline Report for October, 2013  
 Date: 10/31/2013

There were 29 discipline referrals to the administration during the month of October, 2013. This total is down from 65 last year. Two students were suspended this month, while six students were suspended during October, 2012.

#### Suspensions for October, 2013

Referral	2009	2010	2011	2012	2013
Abusive Language					1
Alcohol Use		1			
Disruptive/Uncooperative Behav				2	
Drug Paraphernalia		2			
Drug Possession	3	1			
Harassment				2	
Insubordination			1		
Other	2	1			
Leaving School Grounds	1	3		1	
Physical Aggression					
Stealing		2			
Tardy to Class	1				
Threatening		1			
Truancy Issues	1	3			1
Weapons Possession				1	
<b>Totals</b>	<b>8</b>	<b>14</b>	<b>1</b>	<b>6</b>	<b>2</b>

A list of all infractions for the month of October, 2013 appears on the backside of this page.

c: JoAnn Campbell

Other Infractions for October, 2013

Referral	2009	2010	2011	2012	2013
Abusive/Obscene Language	1			1	2
Academic Integrity	2				
Alcohol Use		1			
Bullying			1		
Bus Discipline	1				
C.H. Alcohol		1	1	1	1
C.H. Drugs					1
Disrespectful		2	2		
Disruptive/Uncooperative	3	8	3	4	
Drug Paraphernalia		2			
Drug Possession	3	1			
Forgery			1		
Harassment	1	1	3	5	1
Leaving School Grounds	20	20	3	13	6
Noncompliance of School Rules	3		5	1	1
Other	5	7	3	2	2
Out of school issue	1	3	2	14	8
Parking Violations	1	1			1
Physical Aggression					1
Physical Assault	1				
Sexual Harassment	1			1	
Stealing		2			
Tardy to class	8			9	
Threatening		1			
Truancy	8	9	2	13	5
Teasing	8	1			
Weapons Possession				1	
<b>Totals</b>	<b>67</b>	<b>60</b>	<b>26</b>	<b>65</b>	<b>29</b>

## Acton-Boxborough Regional High School

**Class of 2013**

**36 Charter Road**

**Acton, MA 01720**

**E.T.S. #222297**



**Telephone: (978) 264-4700 Fax: (978) 264-3346**

Dr. Stephen E. Mills, Superintendent

Dr. JoAnn Campbell, Principal

Mr. Todd Chicko, Chairperson, Counseling

Ms. Jodi Chu, Counselor

Mrs. Sara Clinton, Counselor

Mrs. Shannon Dandridge, Counselor

Mrs. I'Esha Thomas, Counselor

Ms. Jennifer Gavett, Counselor

Mr. Stephen Hitzrot, Counselor

Mrs. Wioletta Pawlowska, Counselor

Mrs. Susan Root, Counselor

Mrs. Jennifer Gabel, Counselor

### The School

A four year comprehensive high school, Acton-Boxborough Regional High School serves students from the towns of Acton and Boxborough, located twenty-five miles west of Boston. The current population of Acton is 21,234; Boxborough's population is approximately 5,000. The school system is regional for Grades 7-12. There are five elementary schools in Acton and one in Boxborough.

### Enrollment June 1, 2013

Grade 12	479
Grade 11	527
Grade 10	471
Grade 9	487
Total	1965

### Faculty 2012-2013

Of the 139 staff members, 84% hold advanced degrees. The average length of experience is 12 years.

### Accreditation

Acton-Boxborough Regional High School is accredited by the New England Association of Schools and Colleges (NEASC).

### The Academic Program

The school provides a broad academic program for its students, 97% of whom pursue post-secondary education. In addition, a variety of courses are offered in visual arts, performing arts and industrial arts.

### Graduation Requirements

All students, regardless of their post-high school objectives, must meet the following requirements for graduation:

- Four prepared subjects per year.
- Four years of English.
- Three years of Social Studies (of which one must be U.S. History)
- Two years of Science (of which one must be Biology).
- Two years of Mathematics.
- Three semesters of Physical Education.
- Two semesters of Fitness for Living, an integrated health and physical education course.
- One semester of Fine Arts
- One academic elective (English, Math, Science, Social Studies, Foreign Language, et. al.).
- Satisfactory completion of the Massachusetts Comprehensive Assessment System test (MCAS).

### Advanced Placement Courses

English IV	European History
US History II	Environmental Science
Psychology	Advanced Chemistry
French V	Advanced Biology
Spanish V	Statistics
Calculus	Latin IV: Virgil

## Class of 2013 Profile

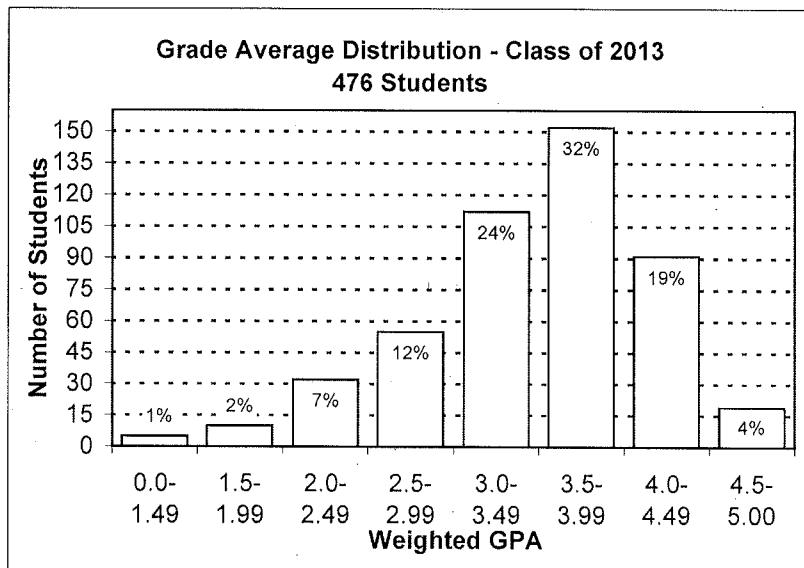
### Weighted GPA Chart

Grade	Level			
	(H)	(A/E)	(CP)	(SP)
A+	5.00	4.50	4.00	3.50
A	4.75	4.25	3.75	3.25
A-	4.50	4.00	3.50	3.00
B+	4.25	3.75	3.25	2.75
B	4.00	3.50	3.00	2.50
B-	3.75	3.25	2.75	2.25
C+	3.50	3.00	2.50	2.00
C	3.25	2.75	2.25	1.75
C-	3.00	2.50	2.00	1.50
D+	2.75	2.25	1.75	1.25
D	2.50	2.00	1.50	1.00
D-	2.25	1.75	1.25	0.75
F	0	0	0	0

(H)=Honors (including A.P. courses)

(A/E)=Accelerated/Enriched

(CP)=College Prep (SP)=Standard Prep



The high school also offers many heterogeneous or non-leveled courses. Weighted GPA calculations do not incorporate grades from non-leveled courses.

### SAT Reasoning Test Profile

#### Average Scores

	AB			Nation		
	CR	MATH	WR	CR	MATH	WR
2013	622	661	630	496	514	488
2012	624	662	626	496	514	488
2011	610	645	622	497	514	489

Last year 96% of the seniors at Acton-Boxborough took SATs as compared to 79% in Massachusetts.

### SAT Subject Test Profile

Subject	No. of Students	Mean Score
Biology E	181	709
Biology M	19	711
Chemistry	105	714
English Literature	27	664
French	23	692
Math Level I	75	675
Math Level II	131	755
Spanish	27	680
US History	98	712
World History	2	615
Latin	7	691

### Advanced Placement Test Scores

A total of 459 juniors and seniors took 1,005 exams in Biology, Calculus, Chemistry, Chinese, Computer Science, Economics, English Literature & Composition, Environmental Science, European History, French Language, German Language, Japanese Language, Latin: Vergil, Music Theory, Physics, Psychology, Spanish Language, Statistics, U.S. Government & Politics, and U.S. History.

Test Score	No. of Scores
5	622
4	287
3	74
2	15
1	7

### Post-Secondary Education

	2013	2012	2011
Four-year Colleges	91%	92%	93%
Two-year Colleges	4%	3%	4%
Other Post-Secondary	2%	1%	1%

### National Merit Scholarship Program

Semi-finalists	17
Commended Students	59

**Superintendent of Schools**  
**Acton-Boxborough Regional School District**  
**Acton & Boxborough, Massachusetts**  
**[www.absuptsearch.com](http://www.absuptsearch.com)**

The newly expanded Acton-Boxborough Regional School District seeks a Superintendent of Schools to lead the District as it brings together the six elementary schools in the Towns of Acton and Boxborough with the existing Regional Jr. High (grades 7 and 8) and High Schools (grades 9-12) to form one District. The School Committee seeks a Superintendent of Schools who will build upon the District's strong culture of achievement that is accentuated by high levels of student success. The communities of Acton and Boxborough have a long history of favorably supporting their schools, and there has been a history of stable superintendent leadership in the District.

The Acton-Boxborough Regional School District has consistently ranked among the top districts in the United States. In 2009, the High School was named a Blue Ribbon School by the United States Department of Education, and in 2013 the entire District was one of only 14 districts in the country to be named a Green Ribbon School for its comprehensive sustainability efforts. In 2012, U.S. News and World Report ranked the school #3 nationally among open enrollment high schools and #7 nationally overall for STEM education. The non-profit group Great Schools ranked Acton #2 among small cities nationwide for its public education. Students in the District have achieved the highest percentile rankings on statewide MCAS tests. The annual budget is \$77 million dollars; enrollment is 5800 students.

The district seeks an innovative and dynamic leader who maintains a visible presence in the schools and communities. The candidate of choice will have past leadership experience as a Principal and/or as a district-wide school administrator, and will have a background of maintaining the highest levels of integrity and trust with the internal and external communities.

Applicants must hold or be eligible to hold a Massachusetts Superintendent license.

Salary: Negotiable; highly competitive for high performing school districts within the state/region.

Start date: July 1, 2014. Deadline for applications: **December 3, 2013**. For additional information please refer to the following web site: [www.absuptsearch.com](http://www.absuptsearch.com)

For information and application requirements, please contact:

Future Management Systems  
900 Cummings Center, Suite 214-U  
Beverly, Massachusetts 01915  
Telephone: 978-998-6782  
[Lyle\\_kirtman@futuremsi.com](mailto:Lyle_kirtman@futuremsi.com)

**Acton-Boxborough Regional School District  
Superintendent Search Process  
November, 2013 Community Focus Groups**

The Acton- Boxborough Transitional School Committee invites parents, staff members, and community residents to participate in the search for a new Superintendent of Schools for our newly expanded Region.

With the assistance of Future Management Systems, the search firm assisting us in this process, a series of community meetings have been scheduled to solicit input from the community in the search process. Participants will be encouraged to offer feedback, recommendations, and ideas to help the School Committee select a new Superintendent. The Community Focus Groups will be facilitated by Herb Levine from Future Management Systems. We have scheduled the forums at times designed to be convenient for particular community groups; however, all sessions are open to all members of the Acton and Boxborough communities.

In addition, Future Management Systems has designed an on-line survey to augment the information gathered at the community focus groups. You may complete the **Superintendent Search Survey online starting October 29 through November 10**, by going to [absuptsearch.com](http://absuptsearch.com) and clicking on the "Survey" link. We will also post the link to the survey via school and PTSO newsletters. Please note that the online survey will not be available until October 29.

We invite you to participate in one of the focus groups at the following times/locations:

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<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Focus Group</b>
Monday, Nov. 4	RJ Grey Library	2:00pm-3:15pm	Acton-Boxborough Staff
Monday, Nov. 4	Blanchard School Library	3:30pm-4:45pm	Blanchard School Staff
Monday, Nov. 4	Blanchard School Library	6:30pm-8:00pm	Boxborough Community
Tuesday, Nov. 5	High School 115N	1:30pm-2:30pm	Administrators/Central Office
Tuesday, Nov. 5	Parker Damon Building	3:00pm-4:15pm	Acton Public Schools Staff
Tuesday, Nov. 5	Acton Memorial Library	6:30pm-8:00pm	Acton Community

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***All meetings are voluntary and open to everyone; you can come after the start time and still participate and engage with the search firm consultant.***

If you cannot attend the meeting scheduled for your particular group, please  
feel free to attend any of the other scheduled meetings in either town.

For more information, please contact:

Brigid Bieber, School Committee member/Search Committee Chairperson at [bbieber@abschools.org](mailto:bbieber@abschools.org)  
Andrew Shen, Search Committee Facilitator at [ashen@abschools.org](mailto:ashen@abschools.org)

TO: Superintendent Search Committee Members

FROM: Maria Neyland, Acton-Boxborough Transitional School Committee Chair

DATE: 10/18/13

RE: Charge to Superintendent Search Committee

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At their meeting on 10/17/13, the Acton-Boxborough Transitional School Committee charged the Superintendent Search Committee with the following:

- Interview all internal candidates. Feel free to consider and interview as many applicants as you wish,
- Recommend to the School Committee 3-5 finalists, if you can. However, do not advance any candidate whom you are not prepared to have as the superintendent for ABRSD. If there are not a sufficient number of candidates, refrain from advancing candidates whom you do not view as viable,
- Actively participate in a group process, including a vote, if necessary, to select the candidates who will be forwarded to the School Committee for interviews and further consideration, and
- Treat the entire process of participation on the Screening Committee with complete confidentiality.

TO: AB Transitional School Committee  
FROM: Maria Neyland, Chairperson  
DATE: 10/7/13  
RE: Superintendent Search Committee Members

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At the 10/3/13 AB Transitional School Committee meeting, the following were voted as members of the Superintendent Search Committee:

**Community Members**

John Fallon  
Sharon McManus

**Professional Staff**

Genevieve Hammond  
Karen Sonner  
Mary Sperazzo

**Principals**

Ed Kaufman  
Andrew Shen

**Central Office**

JD Head

**School Committee**

Brigid Bieber  
Kristina Rychlik  
Michael Coppelino

**School Parents**

Heather Harer  
Molly Wong  
Bill Guthlein



**Acton-Boxborough Community Education****\*\*\* MEMO \*\*\***

TO: ABRSD School Committee

FROM: Erin Bettez

RE: Lower Fields Committee Annual Meeting

DATE: October 25, 2013

On October 4, 2013, the Lower Fields Committee (established in the Memorandum of Understanding that governs the Lower Fields) convened for its first annual meeting. In attendance were: Steve Mills, Don Aicardi, JD Head, Steve Desy, Denise Kelly, Erin Bettez, Bobby Glenn (representing the school district); Anne-Marie Sweeney (Pop Warner Rep.), Brian Cotter (AB Lax Rep.), Chris Habersaat (ABYS President), Jen Orcutt (AB Girls Lax President), Tim Kelly (FOLF Treasurer), Dave Wilson and Chip Orcutt (FOLF). The Lower Fields Committee oversees the operations and governance of the facility and reviews financial reports submitted to the ABRSD by FOLF.

JD Head provided a construction update:

- Auxiliary lot is paved, to be striped shortly. There are currently no plans to plow it during the winter. The additional spots mean we now have enough spaces to require five handicapped spots. JD is working on this with the Town. Despite the additional parking, many people continue to park illegally and receive tickets. One suggestion made was to have a monitor there to direct people to the lots at the high school.
- The Town of Acton is planning to issue an RFP for work on the skate park.
- NSTAR still needs to remove a pole at the main entrance to the field.
- Cameras are installed and working – we are looking at options to improve picture quality.
- GC has submitted a final invoice to be paid once credits are reflected.
- Bricks purchased by donors are on site (with a second shipment en route) and will be installed this fall by a boy as his Eagle Scout project.
- Signage is in process.

Erin Bettez reported on Operations:

- Community Ed. is paying for facilities OT clean up on both Saturday and Sunday as the level of use requires cleaning both nights.

- Snack shack is open every weekend and Comm. Ed. is experimenting with weekday afternoons during school games and weekday evenings to see which timeslots are profitable.
- Comm. Ed. has sold 4 signs to advertisers (New London Style Pizza, Achieve Physical Therapy, Prestigious Tree and Gallant Insurance – each a two year contract) and is looking to increase this number.

Dave Wilson provided an update from FOLF regarding rentals:

- The fields are fully booked for the fall season through the second week of November.. Late evenings in Spring 2014 are almost full with the same or more reservations in total than during the first year. There are tournaments booked for Thanksgiving Weekend as well as in February and March.
- FOLF is looking at online scheduling systems as they are currently booked now by Dave Scheuer who does it as a volunteer and it is a lot of work.

Tim Kelly provided a financial update from FOLF:

- FY13 final rental income (gross): \$222,034.59
- FY14 rental income to date: \$205,492.50
- Based upon the amount of time booked, a maximum yearly rental income in the \$200-\$240K range is likely. Available hours tend to be in the hottest part of summer when the turf is less desirable as it is hotter than a grass field and other turf facilities continue to be built in the region, adding new options for renters.
- FOLF is building up its reserve account and should be able to contribute to maintenance and the bond payment as per the MOU.

Soccer nets that are not being used are parked along the fence and just beyond the field boundary lines. Their proximity to the field of play poses a potential safety hazard and kids have run right into them. Many coaches/parents/renters have complained. The best solution is to create pockets in the fence where unused nets can be parked. Bobby Glenn has priced additional fencing required and is getting a price for composite decking on which the nets would sit as the best location for the pockets is along the route 2 side where we need to be cognizant of wetlands/setbacks. Initial cost estimate is \$15K total.

Committee noted the need for lighting in the new auxiliary parking lot and along the access road from the baseball field. Users are encouraged to use these areas but the walk from each area to the fields is extremely dark. JD is looking into options, with the new rear lot as first priority.

#### Wish List

1. *Grooming Machine* – all turf fields require regular grooming to remove debris and ensure that infill materials are distributed at a constant depth. Grooming prevents compaction and ensures proper porosity. We groom Leary Field and now the new turf fields two times per year at a cost of \$1,750 per grooming (or \$10,500 annually). A

grooming machine costs \$15,000 and would therefore pay for itself in 1.5 years. This seems like a prudent investment.

2. *More sand bags* – users are taking the ones that hold the netting and putting them on the goals, leaving gaps between the fields.
3. *Player Benches* - no good solution yet as permanent ones affect safety/usability of turf and non-permanent ones tend to disappear.
4. *Sound System* - all agreed this is a “nice to have” once safety items are addressed.
5. *Stands* - also a “nice to have” though not clear where these could go and if portable ones would suffice versus permanent/in-place.

#### Miscellaneous

AB Lax is looking into buying wheels that attach to the lacrosse nets so they can be moved more easily and less likely damage the turf.

***Acton-Boxborough Transitional School Committee***

16 Charter Road  
Acton, Massachusetts  
ab.mec.edu  
978-264-3306

October 21, 2013

State Senator James Eldridge  
[James.Eldridge@masenate.gov](mailto:James.Eldridge@masenate.gov)

Representative Jennifer Benson  
[Jennifer.Benson@mahouse.gov](mailto:Jennifer.Benson@mahouse.gov)

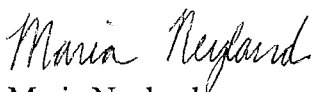
Representative Cory Atkins  
[Cory.Atkins@mahouse.gov](mailto:Cory.Atkins@mahouse.gov)

Dear Senator Eldridge, Representative Benson and Representative Atkins,

At their meeting on 10/17/13, the Acton-Boxborough Transitional School Committee was presented with information on Senate Bill 228, an act relative to regional school district capital project funding, by Nancy Banks and Cheryl Mahoney, respective Acton and Boxborough representatives on the Minuteman District School Committee.

The majority of the AB Transitional School Committee are in favor of this Bill because it is supportive of regional school districts. This is particularly important given that we will be fully regionalized as a PreK-12 district starting July 1, 2014.

Thank you,



Maria Neyland,  
Acton-Boxborough Transitional School Committee Chairperson

Cc: Acton Board of Selectmen  
Boxborough Board of Selectmen  
Acton-Boxborough Transitional School Committee

**ELL STUDENT POPULATION**  
Acton-Boxborough Regional School District  
November 1, 2013

Category	Total as of 10/1/2013	Additions	Subtractions	Current Total as of 11/1/2013
RJG JHS	9	0	0	9
ABRHS	14	0	0	14
<b>ABRSD TOTALS</b>	<b>23</b>	<b>0</b>	<b>0</b>	<b>23</b>

Oct-13

MONTHLY ENROLLMENT  
ACTON PUBLIC SCHOOLS  
ACTON-BOXBOROUGH REGIONAL SCHOOLS  
2013-2014 ACADEMIC YEAR

7.1  
10-17-13  
ABR/c

	Sept. 1				Oct. 1				Nov. 1				Dec. 1				Jan. 1				Feb. 1				Mar. 1				Apr. 1				May 1				Jun 1			
Levels	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot				
K	281	39	7	288	281	39	7	288				0				0				0				0				0				0				0				
1	302	51	6	308	302	51	6	308				0				0				0				0				0				0				0				
2	316	60	6	322	316	60	6	322				0				0				0				0				0				0				0				
3	366	59	8	374	365	59	9	374				0				0				0				0				0				0				0				
4	373	57	7	380	375	57	7	382				0				0				0				0				0				0				0				
5	355	71	2	357	355	71	2	357				0				0				0				0				0				0				0				
6	358	71	2	360	358	69	2	360				0				0				0				0				0				0				0				
In D.Pre-sch. Clrm	55	22	0	55	41	22	0	41				0				0				0				0				0				0				0				
In D.Pre-sch. Itnt	0	2	0	0	8	2	0	8				0				0				0				0				0				0				0				
OOD Pre-sch	2	2	0	2	0	2	0	0				0				0				0				0				0				0				0				
O.D. SPED K-6	22	7	0	22	24	7	0	24				0				0				0				0				0				0				0				
A.P.S. Total	2430	441	38	2468	2425	439	39	2464	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
7	391	71	7	469	389	72	7	468				0				0				0				0				0				0				0				
8	374	77	9	460	376	78	9	463				0				0				0				0				0				0				0				
J.H.S. Total	765	148	16	929	765	150	16	931	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
9	398	71	9	478	394	72	9	475				0				0				0				0				0				0				0				
10	403	72	9	484	404	73	9	486				0				0				0				0				0				0				0				
11	396	78	8	482	393	81	8	482				0				0				0				0				0				0				0				
12	411	108	5	524	405	106	6	517				0				0				0				0				0				0				0				
-9-12 Ungr.	0	0	0	0	0	0	0	0				0				0				0				0				0				0				0				
P.G.	0	0	0	0	0	0	0	0				0				0				0				0				0				0				0				
H.S. Total	1608	329	31	1968	1596	332	32	1960	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Total JHS & HS	2373	477	47	2897	2361	482	48	2891	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
O.D. SPED 7-12	43	8	0	51	43	8	1	52				0				0				0				0				0				0				0				
Reg. Total	2416	485	47	2948	2404	490	49	2943	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
A.P.S. Total	2430	441	38	2468	2425	439	39	2464	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Reg. Total	2416	485	47	2948	2404	490	49	2943	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			
Grand Total	4846	485	85	5416	4829	490	88	5407	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0			

A = ACTON  
B = BOXBOROUGH  
C = Choice/Staff/Tuition In

Pre-School = SPED  
P.G. = Post Graduates  
Ungr. = Ungraded  
O.D. = SPED Out of District

In D. = In District

Distribution:

S. Mills  
M. Altieri ✓  
D. Bookis  
L. Huber

D. Alcardi  
A. Bisewicz  
K. Nelson  
E. Weiner  
R. Cvitkovich

C. Bates

All Principals (2)

Students other than Choice counted under column C:  
Staff Students -  
Tuition In Students -  
Sped Tuition In Students

Actual  
Acton Public Schools  
2013-2014  
October 1, 2013

10/4/13  
9:46 AM

Grade YOG	Conant			Total	Douglas			Total	Gates			Total	McCarthy-Towne				Total	Merriam				Total	# Sec.	Avg. Size	
Rm	CAD	CAM	CPM	2#	DAD1	DAD2	DAM		GAD	GAM	1#		TAD1	TAD2	TAM	[1]3#	MAD	MAM	MPM	1#	7#				
												Case +	22	21	21	64									
K-26	20	21	21	62	20	21	20	61	21	20	41		21	21	21	63	20	20	21	61	288	14	20.6		
Rm	3	4	5	1#	3	4	5	2#	3	5			310	311	312	[1]2#	133	231	334	1#	6#				
												Case +	23	22	23	68									
Gr. 1-25	21	22	22	65	22	22	23	67	22	22	44		22	22	23	67	22	22	21	65	308	14	22.0		
Rm	6	7	8		6	7	8		6	8	10	3#		301	302	303	[1]1#	224	234	323	2#	6#			
													Case +	23	22	22	67								
Gr. 2-24	22	21	20	63	22	20	22	64	21	21	21	63		23	21	22	66	22	22	22	66	322	15	21.5	
Rm	9	10	20		9	10	11		17	7	9	3#		313	314	315	[4]2#	230	324	330	331	4#	9#		
													Case +	24	25	26	75								
Gr. 3-23	24	24	23	71	23	24	23	70	23	23	24	70		24	24	23	71	23	23	24	22	92	374	16	23.4
Rm	17	18	19	1#	12	13	14	2#	18	19	20	1#		213	214	215	[3]3#	233	321	322	332		7#		
													Case +	26	23	24	73								
Gr. 4-22	24	24	24	72	25	24	23	72	25	23	24	72		23	23	24	70	24	24	24	24	96	382	16	23.9
Rm	14	15	16		19	20	21		13	15	16	1#		210	211	212	[3]		135	232	333	1#	2#		
													Case +	24	27	24	75								
Gr. 5-21	24	24	24	72	23	25	25	73	23	24	24	71		24	24	24	72		23	23	23	69	357	15	23.8
Rm	11	12	13		15	16	17		11	12	14			113	114	115	1#		223	235	335	1#	2#		
Gr. 6-20	23	24	24	71	24	23	24	71	24	24	24	72		24	24	25	73		25	24	24	73	360	15	24.0
Total Staff				4#				4#				9#					12#				10#	39#			
													Case +	[13]	Average	23.8	499								
Total	21 Sec.	Average	22.7	476	21 Sec.	Average	22.8	478	19 Sec.	Average	22.8	433		21 Sec.	Average	23.0	482		23 Sec	Average	22.7	522	2391	105	22.8
Range	20	24			20	25			20	25				21	25				20	25			20	25	

ALL DAY K - CAD, DAD1, DAD2, GAD, TAD1, TAD2, and MAD

# Staff Children  
Case [ ]  
CAD, DAD, DBD, GAD, TAD, and MAD  
- ALL DAY PROGRAMS

Actual  
Boxborough Public Schools  
2013 - 2014  
October 1, 2013

10/8/2013  
12:12 PM

Grade YOG	Blanchard				Total	Total BPS	Choice Munc Agrmt	#Sec.	Avg. Size	Total APS	Staff/Munc Agrmt	#Sec.	Avg. Size	APS & BPS Combined	Total Choice/ Staff	#Sec.	Avg. Size
	Rm		276	218													
K-26		19	20	39		39	4	2	19.5	288	7	14	20.6	327	11	16	20.4
	Rm	211	213	215													
Gr. 1-25		18	16	17	51	51	8	3	17.0	308	6	14	22.0	359	14	17	21.1
	Rm	219	221	227													
Gr. 2-24		20	20	20	60	60	7	3	20.0	322	6	15	21.5	382	13	18	21.2
	Rm	226	229	231													
Gr. 3-23		19	20	20	59	59	4	3	19.7	374	9	16	23.4	433	13	19	22.8
	Rm	243	245	247													
Gr. 4-22		19	19	19	57	57	0	3	19.0	382	7	16	23.9	439	7	19	23.1
	Rm	118	128	130													
Gr. 5-21		24	24	23	71	71	2	3	23.7	357	2	15	23.8	428	4	18	23.8
	Rm 108	110	112	114													
Gr. 6-20		17	17	17	18	69	5	4	17.3	360	2	15	24.0	429	7	19	22.6
					3#												
Total	21 Sec Average	19.3			406	406	30	21	19.3	2391	39	105	22.7	2797	69	126	22.1
Range	16	24						16	24	Range	20	25	39			0	69

Grade level totals correct  
Distribution by Room not complete



# October 1, 2013

## Column C Breakdown

<i>Grade</i>	<i>Staff Free</i>	<i>Choice</i>	<i>Tuition In</i>	<i>Sped Tuition</i>	<i>Municipal Agreement</i>	<i>Total</i>
K	7	0	0	0	0	7
1	6	0	0	0	0	6
2	6	0	0	0	0	6
3	8	0	0	0	1	9
4	7	0	0	0	0	7
5	2	0	0	0	0	2
6	2	0	0	0	0	2
APS Total	38	0	0	0	0	38
Out District	0	0	0	0	0	0
Total	38	0	0	0	1	39
7	0	7	0	0	0	7
8	0	9	0	0	0	9
Sub Total	0	16	0	0	0	16
9	0	8	0	1	0	9
10	0	9	0	0	0	9
11	0	8	0	0	0	8
12	0	6	0	0	0	6
UG	0	0	0	0	0	0
Sub Total	0	31	0	1	0	32
Out District	0	0	0	1	0	1
Region Total	0	47	0	2	0	49
Grand Total	38	47	0	2	1	88

# Acton-Boxborough Regional School District

October 1, 2013

Grade	Acton	Boxborough	*Non-Residents	Total
7	389	72	7	468
8	376	78	9	463
9	394	72	9	475
10	404	73	9	486
11	393	81	8	482
12	405	106	6	517
Ungraded	0	0	0	0
Post-Grads	0	0	0	0
Sped Out of District	43	8	1	52
Other	0	0	0	0
Total	2404	490	49	2943

Acton Enrollment	2404
Boxborough Enrollment	490
Total Acton /Boxborough	2894
Acton %	83.07%
Boxborough %	16.93%
Total Percentage	100.00%

\*Non-Residents include: Choice, Staff Children and Sped Tuition-in

# Acton Public School and Blanchard School K-6

October 1, 2013

Grade	Acton	*Non - Residents	Acton SchoolsTotal	Boxborough	*Non - Residents	Boxborough SchoolsTotal
		Acton			Boxborough	
K	281	7	288	35	4	39
1	302	6	308	43	8	51
2	316	6	322	53	7	60
3	365	9	374	55	4	59
4	375	7	382	57	0	57
5	355	2	357	69	2	71
6	358	2	360	64	5	69
Ungraded	0	0	0	0	0	0
Post-Grads	0	0	0	0	0	0
Sped Out of District	24	0	24	7	0	7
Other	0	0	0	0	0	0
Total	2376	39	2415	383	30	413
Acton Enrollment	2376					
Boxborough Enrollment	383					
Total Acton /Boxborough	2759					
Acton %	86.12%					
Boxborough %	13.88%					
Total Percentage	100.00%					
Acton Preschool	41					
Boxborough Preschool	7					

Acton Non-Resident Staff (38) and Municipal Agreement (1)

Boxborough Non-Residents include Staff Children (2), School Choice (27) and Municipal Agreement (1)

# *Three Year Comparison* *K through 12*

*additional new page*

Year -->	2011	2012	2013	Total of 3 Yrs	Avg. of 3 Yrs
Acton Enrollment	4817	4833	4780	14430	4810.00
Boxborough Enrollment	968	913	873	2754	918.00
Total	5785	5746	5653	17184	5728.00
Acton %	83.27%	84.11%	84.56%	83.97%	83.97%
Boxborough %	16.73%	15.89%	15.44%	16.03%	16.03%
Total	100.00%	100.00%	100.00%	100.00%	100.00%

(revised title)

*Three Year Comparison  
7 through 12*

Year -->	2011	2012	2013	Total of 3 Yrs	Avg. of 3 Yrs
Acton Enrollment	2391	2414	2404	7209	2403.00
Boxborough Enrollment	536	507	490	1533	511.00
Total	2927	2921	2894	8742	2914.00
Acton %	81.69%	82.64%	83.07%	82.46%	82.46%
Boxborough %	18.31%	17.36%	16.93%	17.54%	17.54%
Total	100.00%	100.00%	100.00%	100.00%	100.00%

**October 1, 2013**  
**Comparison of Enrollment Projections**

	ALL STUDENTS*	ASHTON'S	NESDEC	ONLY A & A/B
Levels	Actual	Projection	Projection	APS & A/B ACTUAL
K	288	261	269	281
1	308	286	280	302
2	322	325	322	316
3	374	361	359	365
4	382	387	390	375
5	357	358	355	355
6	360	358	359	358
<b>A.P.S. Total</b>	<b>2391</b>	<b>2336</b>	<b>2334</b>	<b>2352</b>
7	468	456	454	461
8	463	457	458	454
<b>J.H.S. Total</b>	<b>931</b>	<b>913</b>	<b>912</b>	<b>915</b>
9	475	467	466	466
10	486	481	482	477
11	482	462	464	474
12	517	520	519	511
<b>H.S. Total</b>	<b>1960</b>	<b>1930</b>	<b>1931</b>	<b>1928</b>
<b>Reg. Total</b>	<b>2891</b>	<b>2843</b>	<b>2843</b>	<b>2843</b>
<b>Grand Total</b>	<b>5282</b>	<b>5179</b>	<b>5177</b>	<b>5195</b>

\*Includes Choice, staff students and tuitioned in students

# Count Comparison 2011-2013

Levels	Oct. 1, 2011				Oct. 1, 2012				Oct. 1, 2013				Difference Oct 1, 2013 (-) Oct 1, 2012			
	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Tot	A	B (1)	C	Total
K	294	39	7	301	267	43	6	273	281	39	7	288	14	-4	1	15
1	333	53	8	341	312	59	8	320	302	51	6	308	-10	-8	-2	-12
2	354	54	7	361	348	54	8	356	316	60	6	322	-32	-6	-2	-34
3	351	68	2	353	382	53	8	390	365	59	9	374	-17	-6	1	-16
4	351	66	2	353	354	65	2	356	375	57	7	382	21	-8	5	26
5	369	75	5	374	354	70	2	356	355	71	2	357	1	1	0	1
6	361	84	4	365	382	75	5	387	358	69	2	360	-24	-6	-3	-27
K-6 Ungr.	0	0	0	0	0	0	0	0	0	22	0	0	0	22	0	0
In D.Pre-sch.	38	8	0	38	37	5	0	37	41	0	0	41	4	-5	0	4
In D Pre-sch Itnt	0	0	0	0	0	0	0	0	8	2	0	8	8	-2	0	8
O.D. Pre-sch.	2	3	0	2	3	2	0	3	0	2	0	0	-3	-0	0	-3
O.D. SPED K-6	13	4	0	13	20	7	0	20	24	7	0	24	4	-0	0	4
A.P.S. Total	2466	474	35	2501	2459	433	39	2498	2425	439	39	2464	-34	-6	0	-34
7	391	71	7	469	375	74	11	460	389	72	7	468	14	-2	-4	8
8	408	71	9	488	396	72	7	475	376	78	9	463	-20	6	2	-12
J.H.S. Total	799	142	16	957	771	146	18	935	765	150	16	931	-6	4	-2	-4
9	385	78	8	471	408	71	12	491	394	72	9	475	-14	1	-3	-16
10	415	109	3	527	392	74	7	473	404	73	9	486	12	-1	2	13
11	387	99	7	493	419	107	4	530	393	81	8	482	-26	-26	4	-48
12	361	96	7	464	379	100	7	486	405	106	6	517	26	6	-1	31
9-12 Ungr.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
P.G.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
H.S. Total	1548	382	25	1955	1598	352	30	1980	1596	332	32	1960	-2	-20	2	-20
Total JHS & HS	2347	524	41	2912	2369	498	48	2915	2361	482	48	2891	-8	-16	-0	-24
O.D. SPED 7-12	44	12	0	56	45	9	0	54	43	8	1	52	-2	-1	1	-2
Reg. Total	2391	536	41	2968	2414	507	48	2969	2404	490	49	2943	-10	-17	1	-26
A.P.S. Total	2466	474	35	2501	2459	433	39	2498	2425	439	39	2464	-34	-6	0	-34
Reg. Total	2391	536	41	2968	2414	507	48	2969	2404	490	49	2943	-10	-17	1	-26
Grand Total	4857	536	76	5469	4873	940	87	5467	4829	929	88	5407	-44	-11	1	-60

## Enrollment by Race October 1, 2013

School	Low Income	Asian/Pacific Islander	African- American	Caucasian	Hispanic	American Indian	Minority	Percent Minority	Percent Asian	Total
Conant	20	290	6	171	9	0	305	64.08%	60.92%	476
Douglas	33	144	7	317	8	2	161	33.68%	30.13%	478
Gates	28	173	13	238	6	3	195	45.03%	39.95%	433
McCarthy-Towne	36	89	15	346	27	5	136	28.22%	18.46%	482
Merriam	23	128	13	366	15	0	156	29.89%	24.52%	522
Total	140	824	54	1438	58	10	946	39.57%	34.46%	2391
% of Total APS	5.86%	34.46%	2.26%	60.14%	2.43%	0.42%	39.57%			
JHS	44	288	15	609	18	1	322	34.59%	30.93%	931
SHS	84	492	31	1377	57	3	583	29.74%	25.10%	1960
Total	128	780	46	1986	75	4	905	31.30%	26.98%	2891
% of Total A/B	4.43%	26.98%	1.59%	68.70%	2.59%	0.14%	31.30%			
Grand Total	268	1604	100	3424	133	14	1851	35.04%	30.37%	5282
% of Grand Total	5.07%	30.37%	1.89%	64.82%	2.52%	0.27%	35.04%			
Blanchard	12	131	10	253	6	6	153	37.68%	32.27%	406



Minuteman School of Applied Arts and Sciences  
October 1, 2013

GRADE	10/96	10/97	10/98	10/99	10/00	10/01	10/02	10/03	10/04	10/05	10/06	10/07	10/08	10/09	10/10	10/11	10/12	10/13
9	4	7	7	8	12	8	9	12	6	11	3	8	7	2	7	10	3	6
10	4	4	11	8	10	8	6	11	11	8	11	4	6	9	2	7	10	2
11	4	3	3	7	11	9	6	7	9	9	10	10	2	7	9	1	5	10
12	2	3	2	3	8	8	13	6	6	9	9	9	9	1	5	7	0	7
PG	7	7	4	7	6	9	4	2	2	0	4	1	4	3	0	0	0	0
ACTON TOTAL	21	24	27	33	47	42	38	38	34	37	37	32	28	22	23	25	18	25
9	1	3	2	1	2	3	1	5	4	2	3	2	6	1	2	0	3	0
10	0	1	2	2	1	4	2	2	6	4	2	3	2	7	1	1	0	3
11	2	0	1	2	1	1	2	2	1	4	4	2	3	2	7	1	1	0
12	2	2	0	0	2	2	1	2	2	1	3	4	2	4	2	5	1	1
PG	1	3	0	3	0	0	2	3	1	3	0	0	0	0	0	0	0	0
BOXBOROUGH TOTAL	6	9	5	8	6	10	8	14	14	14	12	11	13	14	12	7	5	4
GRAND TOTAL	27	33	32	41	53	52	46	52	48	51	49	43	41	36	35	32	23	29

# Combined Acton and Boxborough Section Planning

revised  
from packet  
10-17-13

## Acton Enrollment

2013-2014							2014-2015					
		Oct 1 Actual	Staff	Total Enrolled Oct 1	Sections	Class Size		Oct 1 Adj Proj	Staff	Total Project Oct 1	Sectns	Class Size
K	261	281	7	288	14	20.6	K	261	6	267	14	19.1
1	286	302	6	308	14	22.0	1	300	7	307	14	21.9
2	325	316	6	322	15	21.5	2	315	6	321	14	22.9
3	361	365	9	374	16	23.4	3	328	8	336	15	22.4
4	387	375	7	382	16	23.9	4	370	8	378	16	23.6
5	358	355	2	357	15	23.8	5	380	8	388	16	24.3
6	358	358	2	360	15	24.0	6	360	2	362	15	24.1
	2336	2352	39	2391	105	22.8		2314	45	2359	104	22.7

## Boxborough Enrollment

2013-2014							2014-2015					
	Oct 1 Proj	Oct 1 Actual	Choice	Total Enrolled Oct 1	Sections	Class Size		Oct 1 Adj Proj	Choice	Total Project Oct 1	Sectns	Class Size
K	40	35	4	39	2	19.5	K	41	0	41	2	20.5
1	45	43	8	51	3	17.0	1	37	4	41	2	20.5
2	63	53	7	60	3	20.0	2	46	8	54	3	18.0
3	53	55	4	59	3	19.7	3	55	7	62	3	20.7
4	53	54	3	57	3	19.0	4	55	4	59	3	19.7
5	68	69	2	71	3	23.7	5	57	3	60	3	20.0
6	70	64	5	69	4	17.3	6	69	2	71	3	23.7
	392	373	33	406	21	19.3		360	28	388	19	20.4

## Combined Acton and Boxborough Enrollment

2013-2014							2014-2015					
		Oct 1 Actual	Staff	Total Enrolled Oct 1	Sections	Class Size		Oct 1 Adjust ed Proj	Staff	Total Project Oct 1	Sectns	Class Size
K		316	11	327	16	20.4	K	302	6	308	16	19.3
1		345	14	359	17	21.1	1	337	11	348	16	21.8
2		369	13	382	18	21.2	2	361	14	375	17	22.1
3		420	13	433	19	22.8	3	383	15	398	18	22.1
4		429	10	439	19	23.1	4	425	12	437	19	23.0
5		424	4	428	18	23.8	5	437	11	448	19	23.6
6		422	7	429	19	22.6	6	429	4	433	18	24.1
		2725	72	2797	126	22.2		2674	73	2747	123	22.3

13 of 13  
10-17-13

**Acton Boxborough Regional School Committee (ABRSC) and Acton  
Boxborough Transitional School Committee (ABTSC)  
Regionalization Update  
October 2013**

The 2013-14 school year is what the School Committees in both Acton and Boxborough are calling a "transitional year", the year in which all the planning related to expanding our school district to include both Acton and Boxborough from Pre-K through grade 12 will occur. In order to keep both parents and other community members informed, the ABRSC and ABTSC has begun a monthly update of the issues being addressed that relate to this transition. If you have any comments or concerns regarding this update, please contact Kristina Rychlik at [krychlik@abschools.org](mailto:krychlik@abschools.org).

***Transportation Update***

At our October 3<sup>rd</sup> School Committee meeting, JD Head, our Director of Facilities and Transportation, presented a first look at a possible new transportation plan for next year, which could transition the elementary schools to a "one-tier" schedule (e.g., all elementary schools in Acton and Boxborough would begin and end at the same time every year).

While many details remain to be addressed, JD has demonstrated that it may be possible to succeed in this regard, while making our overall transportation program run more efficiently. Briefly, a number of buses would be assigned to each school (Merriam and McCarthy-Towne would be grouped together, as would Gates and Douglas, while Blanchard and Conant would stand alone), and those buses would pick up children and drop them at their respective schools for the same start time.

There are both pros and cons to this new idea; benefits include overall greater efficiency in having fuller buses, less idling time, more convenience for families, and additional resources to service extracurricular bus needs and ease secondary level overcrowding. Bus passing will continue as it currently does in Acton and will be expanded to include Boxborough; even now, occasionally a bus is "full" and cannot accept bus passes, but that is not a common problem and is not expected to become a significant issue. There are some potential drawbacks to this one-tier idea: the system may be slightly more expensive, some bus stops may be eliminated, there may be additional buses running through neighborhoods, and we may face challenges with driver retention and hiring.

There was sufficient interest in further developing this plan, and the School Committee asked JD to present a second iteration of this plan to the Regional School Committee, targeting our meeting on December 5th.

### ***Principal Search Process/Blanchard Elementary***

Currently, Dr. Curtis Bates serves as both the Superintendent of Boxborough and the Principal of the Blanchard School. When the districts are fully regionalized, we will only require a principal at Blanchard, and the search has begun for a candidate to fill that position. The search committee is being facilitated by Marie Altieri, Director of Personnel and Administration for the Acton-Boxborough Regional School District, and includes faculty and staff, parents and community members.

The search committee has begun meeting, the position has been advertised and posted, and the search committee has received a number of applications. They expect to select candidates to interview by late October, with the hope of making a decision by late December.

### ***School Calendar Review Process***

As there are currently differences between the Acton and Boxborough school calendars, the School Committee has begun the process of evaluating our options for reconciling those differences, particularly in the area of religious holidays, start date for the first day of school, and Thursday schedule. An e-mail survey was sent to parents via the school principals on Friday, September 20<sup>th</sup>, and survey results were discussed at the October 3<sup>rd</sup> Regional School Committee meeting.

As a result of the survey responses, Dr. Steve Mills has presented two options for the 2014-15 school year: both start after Labor Day (which is Sept. 1, 2014); Option A includes Rosh Hashanah and Good Friday as "no school" days (Yom Kippur is on a Saturday in 2014), while Option B shows school scheduled on those religious holidays.

The calendar will be voted on at the November 7<sup>th</sup> Transitional School Committee meeting.

### ***Mission, Values and Goals Policy***

At its October 3, 2013 meeting, the ABTSC reviewed proposed revisions to the policies on Mission and Values (AD) and Goals (ADA). The Policy Subcommittee has recommended combining these two policies into one and making other related modifications. This was a first read of the proposed revisions. The ABTSC will vote on the proposed revisions at its November 7, 2013 meeting.

### ***Elementary Enrollment Report/Class Size Guidelines Update***

At our October 17<sup>th</sup> meeting, Marie Altieri, Director of Personnel and Administration presented the annual Enrollment Report, in which recent enrollment changes were documented and projected for 2014-15. Key information presented included a review of class size guidelines in Acton and Boxborough as well as projections for the number of elementary classes and their projected sizes for next year.

Currently, the class size guidelines are slightly different in Acton and Boxborough. Acton recommends no more than 22 students in grades K-3, with no more than 25 students in grades 4-6. Boxborough recommends no more than 20 students per Kindergarten class, with no more than 22 in grades 1-3 and no more than 24 in grades 4-6. Boxborough recently did a detailed review of the literature and analysis of the issue of class size, and Marie Altieri explained the benefits of smaller Kindergarten classes. She has asked the School Committee to reconcile the differences in these policies, which the Policy Subcommittee will be doing in the near future.

In addition, Acton Elementary Parents have been notified via their principals of the opportunity to transfer to the Blanchard Memorial School in Boxborough for the 2014-2015 school year on a space-available basis. Class sizes at Blanchard are currently smaller at some grade levels, and transportation will be provided from Acton homes to Blanchard beginning September 2014.

### ***Regionalization Financial Benefits***

The Regionalization Study Committee estimated that there would be approximately \$986,000 in financial benefits in the first year of regionalization. Of this amount, \$402,050 was due to estimated personnel savings. An Administrative Transitional Team has been meeting each week to work through the implementation plans for the expanded Region. At this time, this Administrative Transitional Team has estimated \$419,000 in personnel savings. The details of these savings were provided on page 41 of the School Committee packet of information for the October 3, 2013 meeting.

### **Other News**

#### ***Track Renovation Project***

As of this writing, the AB Track Renovation Committee was very close to meeting their goal of raising \$450,000 to renovate the Richard E. Dow track surrounding Leary Field. Fundraising will continue in hopes of improving the track design to include an eight-lane straightaway, but enough money has been raised to date to move ahead at this point.

The school district will contribute up to \$150,000 towards the project, which will be completed in two phases to minimize the impact to the school and youth sports teams that use the track and Leary Field. Favorably priced project bids have been received, and vendor selection due diligence is ongoing. The project is expected to be awarded in early November.

There have been innumerable community members involved in getting the project to this point; many thanks for all you've done so far!

### ***ABRSD Superintendent Search Committee Update***

Our School Superintendent, Dr. Stephen Mills, recently announced his retirement planned for the end of this school year. The School Committee has begun the process to find a new Superintendent.

The School Committee will be using the services of Future Management Systems, a search firm, to assist with the recruitment of candidates. A consultant from FMS will be working with the search committee during its review of candidates. The search committee has been selected and will begin meeting in early November, and will review applications in mid-December. Interviews with candidates will take place immediately after Winter Break, and then once finalists are identified - a public process will take place that ends with the School Committee appointing a new Superintendent by the end of January (for a July 1 start date).

The official job posting has now been finalized and is listed in EdWeek magazine, as well as other professional association sites. Applications will be accepted until December 3, 2013.

We have also created a website for the Superintendent search. The address is: [www.absuptsearch.com](http://www.absuptsearch.com) -- the purpose of this website is to provide an initial entry point for potential candidates, where they can learn about the search process and get an initial glimpse at our District. This website is not intended to be a comprehensive overview of the District, but rather a snapshot. Feel free to pass along the website address to colleagues and friends who may be interested in the position. Those who visit the website can download a PDF flyer that also offers some highlights of the District and includes the details of the search process.

We have scheduled 6 community focus groups, listed below, where members of the towns and the schools can offer feedback and perspectives about the search - desired qualities in the next Superintendent, issues and challenges that he/she will need to address, etc.

<b>Date</b>	<b>Location</b>	<b>Time</b>	<b>Focus Group</b>
Monday, Nov.4	RJ Grey Library	2:00pm---3:15pm	Acton---Boxborough Staff
Monday, Nov. 4	Blanchard School Library	3:30pm---4:45pm	Blanchard School Staff
Monday, Nov. 4	Blanchard School Library	6:30pm---8:00pm	Boxborough Community
Tuesday, Nov. 5	High School 115N	1:30pm---2:30pm	Administrators/Central Office
Tuesday, Nov. 5	Parker Damon Building	3:00pm---4:15pm	Acton Public Schools Staff
Tuesday, Nov. 5	Acton Memorial Library	6:30pm---8:00pm	Acton Community

Please note that Nov. 5 is our Professional Day, and so the 3:00pm start time for APS staff members will not be problematic for those on the late start schedule.

For those who cannot attend the community focus groups, and for additional input from those who do attend, there is an online survey as well. To ensure that all community feedback is incorporated into the report and leadership profile that is

developed for the School Committee and Search Committee to use, we are moving up the window for the online survey instrument and making it available starting October 29th. Community members have from October 29th to November 10th to participate in the online survey. Here is the link to the survey:

<https://www.surveymonkey.com/s/N53GLYL>

### ***ABTSC Support for Senate Bill 228***

At their meeting on 10/17/13, the Acton-Boxborough Transitional School Committee was presented with information on Senate Bill 228, an act relative to regional school district capital project funding, by Nancy Banks and Cheryl Mahoney, respective Acton and Boxborough representatives on the Minuteman District School Committee.

The majority of the AB Transitional School Committee is in favor of this Bill because it is supportive of regional school districts. This is particularly important given that we will be fully regionalized as a PreK-12 district starting July 1, 2014. The Chair of the ABTSC has sent a letter of support to Senator Eldridge, Representative Benson and Representative Atkins.

### ***DESE Ranks Acton-Boxborough Regional High School Level One***

Massachusetts' state system places schools and districts on a five-level scale, ranking the highest performing in Level 1 and lowest performing in Level 5. Acton-Boxborough has historically been a Level 1 high school; however, we received a rating of level 2 at the end of last year based on a slightly lower MCAS participation by some groups of students with legitimate excused absences.

Deborah Bookis, Director of Curriculum and Assessment, reports that we have received official word from MA DESE (Department of Elementary and Secondary Education) that the high school's accountability rating was restored back from Level 2 to Level 1 after the initial rating was appealed. Using data district officials provided, they adjusted the district's participation rate, which resulted in the change. This will be reflected on DESE's site when they reload accountability data later this fall.



22.9.i

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## showers in womens locker room at Acton-Boxborough High School

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To: abrsc@abschools.org

Thu, Oct 3, 2013 at 2:06 PM

Dear School Committee Members,

I have been a loyal swimmer at Acton-Boxborough high school for at least 5 years through the adult ed program. I have enjoyed the experience very much until recently. For over a year the showers have been cold in the women's locker room except for in one handicap shower where the drain is plugged. The other swimmers and I have called to complain many times over the past year and a half and although the story has changed here and there, nothing has been done about it. To be more specific, the temperature of the cold showers have fluctuated between 74 and 80 degrees and according to the Acton Board of Health, the state code says that showers are supposed to be 110 degrees.

In case you are unaware of what has been going on in the women's locker room, let me back up a bit. Some time around April-June 2012 the plumbing broke and the showers were shut off at the main valve. Over the summer the main mixing valve was replaced and the showers were turned back on, but the temperature was cold. In September 2012 we were told that it would be fixed soon but it never was. So here we are a year later still with no hot water except for if we want to wait in line for the one handicap shower. Since the drain is plugged in that shower, it overflows and the water has to travel across the hallway into the drain below the mass group of showers. It's disgusting and unsanitary! I would think that since it is the only usable shower in the entire locker room that someone would have snaked the drain in that year and a half since the plumbing originally broke, but it has not been. It's not fair to us, the paying customers of the pool, or to the students of the school district that the showers are cold. They are not showering after gym class due to this problem.

I am not sure if you have been aware of this problem or not, but something needs to happen or the paying swimmers are going to go elsewhere. Please help us, we want to stay! We have overlooked the filth of the locker room for years, but warm showers are something we cannot do without. Please let me know if you would like me to come to one of your meetings to discuss this problem, I would be happy to.

Sincerely,





22.9.11

Stephen Mills <smills@abschools.org>

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## Thank you

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**Maria Anthony** <manthony@abschools.org>  
To: Stephen Mills <smills@abschools.org>

Thu, Oct 3, 2013 at 3:15 PM

Dear Dr. Mills,

I wanted to take a moment to offer my sincere thanks to you for your role in reducing high school English teachers' load to four classes. Already I feel an improvement in my teaching and my ability to connect with students more frequently, a reduction in the amount of time in returning work to students, and a lack of the need to grade student work on both days of the weekend, among many other benefits, too numerous to list here. I'm feeling not so overwhelmed, and the reduction in stress is a welcome feeling, and you are responsible for all that improvement!

I also want to wish you well in your upcoming retirement; I know I will miss your enthusiasm for all things AB, and I will miss your enthusiasm for the work of the Creeley Foundation.

With thanks and admiration,  
Maria Anthony